

**MINUTES  
ROTONDA LAKES STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, NOVEMBER 16, 2023**

1:30 p.m. – 2:28 p.m.

**Mac V. Horton West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Joseph Finn, Vice Chair  
Rhonda Hawes  
Paul McGinley  
David Teitel  
Vacant

**Members Absent:** None

**County Staff:** Kellie Stewart, Community Liaison

**Guests:** None

**Call to Order / Roll Call:**

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of Minutes:**

The minutes from August 17, 2023, were unanimously approved as written.

**Unfinished Business:**

- a) Community Sign: Ms. Stewart gave a status report on the community sign and its permitting, leading to a discussion. Following the conversation, the Advisory Board expressed the need for the Projects Manager in charge of the project to attend their upcoming MSBU meeting.
  
- b) Maintenance of Streets & Drainage: Ms. Stewart communicated that a flashing beacon at the intersection of Gulfstream Boulevard and Spinnaker Boulevard was deemed unwarranted; however, modifications to the intersection's pavement markings and signs will be made to improve visibility, as recommended by Transportation Engineering. The discussion then expanded to address the replacement of street name plates and signs, the proposed traffic signal at Ingram Boulevard and Gasparilla Road, pipe lining, and drainage.

**New Business:**

- a) Financial Reports: The Fiscal Year (FY) 2024-2025 budget, FY 2023 quarter three and four actual expenditure and activity maintenance reports were provided for review. Discussion took place regarding the max assessment rate, pipe lining work program line item, and assets within the MSBU boundaries.

**Citizen Input on MSBU Items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

The Advisory Board inquired about the possible installation of a traffic signal at the junction of Rotonda Boulevard East and Gasparilla Road, particularly in relation to the construction of the Cabana Bay RV Resort. Project plans were requested, and a discussion ensued. Ms. Stewart clarified that this issue falls beyond the purview of the MSBU but offered to share the Board of County Commissioners' (BCC) meeting agenda and video for additional details. Mr. Finn raised questions about corrugated pipe damage from the Homeowner's Association (HOA) mowing contractor, as well as the right-of-way (ROW) safety mowing agreement between the HOA and the county. Ms. Stewart replied that there is an existing agreement on record with the Charlotte County Clerk of Court and explained that the HOA is the authorized party to initiate a termination letter to the county.

**Schedule Meetings / Items for Next Agenda:**

Ms. Hawes motioned to approve the 2024 meeting dates. It was seconded and unanimously approved. Future meetings are scheduled at 1:30 p.m. in the West County Annex Conference Room 120 as follows:

- Thursday, February 15, 2024
- Thursday, May 23, 2024
- Thursday, August 29, 2024
- Thursday, November 14, 2024

The meeting adjourned at 2:28 p.m.

Submitted by Kellie Stewart  
Public Works Department

  
Chair Signature

2/15/24  
Date



**AGENDA**  
**ROTONDA LAKES STREET & DRAINAGE**  
**MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING**  
**THURSDAY, NOVEMBER 16, 2023**

**1:30 p.m., West County Annex, Room 120**  
**6868 San Casa Drive, Englewood, Florida**

**BOARD MEMBERS:** Vacant, Chair  
Joseph Finn, Vice Chair  
Rhonda Hawes  
Paul McGinley  
David Teitel

**COUNTY STAFF:** Kellie Stewart, Community Liaison

**PURPOSE:** Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3 Minute Limit)
4. Approval of Minutes: August 17, 2023
5. Unfinished Business:
  - a) Community Sign
  - b) Maintenance of Streets & Drainage
6. New Business:
  - a) Financial Reports
7. Citizen Input on MSBU Items (3 Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

**MINUTES  
ROTONDA LAKES STREET & DRAINAGE  
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING  
THURSDAY, AUGUST 17, 2023**

**1:30 p.m. – 2:06 p.m.  
Mac V. Horton West County Annex, Room 120  
6868 San Casa Drive, Englewood, Florida**

**Members Present:** Tiffany Clarke, Chair  
Joseph Finn, Vice Chair  
Rhonda Hawes  
Paul McGinley  
David Teitel

**Members Absent:** None

**County Staff:** Kellie Stewart, Community Liaison  
Karlene McDonald, Operations Supervisor

**Guests:** Sign-in sheet attached

**Call to Order / Roll Call:**

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

**Changes to the Agenda / Motion to Approve Changes:**

None

**Citizen Input on Agenda Items (3 Minute Limit):**

None

**Approval of Minutes:**

The minutes from May 4, 2023, were unanimously approved as submitted.

**Unfinished Business:**

- a) Community Sign: Ms. Stewart provided an update on the community sign and discussion ensued. Ms. Clarke inquired about the permits.
- b) Maintenance of Streets & Drainage: There was discussion of next steps with drainage concerns and line & grade work orders. Mr. Teitel inquired about the status of street sign replacement and Ms. Stewart explained the street signs will be replaced once materials are received from the vendor.

**New Business:**

- a) Financial Reports: The fiscal year (FY) 2023 quarter three actual expenditure and FY 2023 quarter two activity maintenance reports were provided for review. The Advisory Board inquired about the lining work on Cabana Way and requested the quote. Ms. Stewart explained the central geocoded location of San Casa Drive for the work order and advised work was completed on Corbina Road, Crevalle Road, and Ingram Boulevard, on the FY 2023 quarter two activity maintenance report. Mr. Finn inquired about right-of-way (ROW) maintenance and reclamation on the FY 2023 quarter three expenditure report. He also requested verification on if the county or the homeowner's association completes ROW mowing. Ms. McDonald pointed out there are no expenditures within the ROW

maintenance or reclamation for the MSBU and verification will be provided if there is an agreement on file.

**Citizen Input on MSBU Items (3 Minute Limit):**

None

**Advisory Board Open Discussion:**

Ms. Hawes inquired about installing a flashing school zone light at Gulfstream Boulevard and Spinnaker Boulevard. Ms. McDonald advised flashing school zone lights are not under the purview of the MSBU but would inquire. Ms. Hawes asked about the timeline for the traffic light at Gasparilla Road and Ingram Boulevard, and discussion followed. Mr. Teitel inquired about lowering and/or draining the community's canal system. Ms. McDonald explained the process of dredging the retention ponds and advised it is a conversation to have with the homeowner's association. Ms. McDonald also provided information regarding the Butterford Waterway and West Charlotte Stormwater MSBU. Ms. Hawes questioned traffic light/sign debris along S.R. 776. Ms. Clarke announced she will not be seeking re-appointment. Ms. Stewart advised the 2024 meeting schedule is forthcoming.

**Schedule Meetings / Items for Next Agenda:**

Future meetings are scheduled at 1:30 p.m. in the West County Annex Conference Room 120 as follows:

- Thursday, November 16, 2023

The meeting adjourned at 2:06 p.m.

Submitted by Kellie Stewart  
Public Works Department

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Date

# Rotonda Lakes Street and Drainage MSBU

## 2 Year Budget FY2024 & FY2025

### Estimated ERU's and Cost per ERU

	FY2024	FY2025
<b>Vacant</b>		
<i>Estimated ERU's</i>	2,504.110	2,504.110
<i>Cost per ERU</i>	\$ 110.00	\$ 110.00
<b>Occupied</b>		
<i>Estimated ERU's</i>	967.300	967.300
<i>Cost per ERU</i>	\$ 110.00	\$ 110.00
<b>Current FY23 Rate</b>	\$ 110.00	
<b>Current Maximum Rate</b>	\$ 110.00	

	Adopted Budget FY2024	Approved Budget FY2025
<b>Beginning Balance</b>	\$ 1,743,234	\$ 1,836,319
<b><u>Revenues</u></b>		
<b>Assessments &amp; Earnings</b>		
<i>Assessments</i>	381,856	381,856
<i>Interest</i>	6,102	6,428
<i>Less 5% Reserve - FS 129.01(2)b</i>	(19,398)	(19,415)
<b>Grant &amp; Subsidy Revenue</b>		
<i>State Grant</i>	-	-
<b>Loans &amp; Borrowing</b>		
<i>Debt Proceeds</i>	-	-
<b>Total Revenue</b>	\$ 368,560	\$ 368,869
<b><u>Expenditures</u></b>		
<b>Contract Services</b>		
<i>Engineering</i>	-	-
<i>Other Contractual Svcs</i>	-	-
<i>Concrete Flatwork</i>	7,500	7,500
<i>Drainage</i>	-	-
<i>Street Sweeping</i>	-	-
<i>Installed Sod</i>	-	-
<i>Paving</i>	-	-



	<b>Adopted Budget FY2024</b>	<b>Approved Budget FY2025</b>
<b>Contract Services; other</b>		
<i>Pipe Lining</i>	20,000	20,000
<i>Right of Way Maint</i>	-	-
<i>ROW Reclamation</i>	-	-
<i>Specialty Mowing</i>	25,843	26,618
<b>Public Works Services</b>		
<i>Equip Repl Charges-PubWrks</i>	20,834	20,834
<i>Operating Exp-PubWrks</i>	123,330	123,330
<i>Road &amp; Bridge Materials</i>	62,256	63,382
<i>Sign Materials</i>	5,738	5,998
<b>Internal Charges</b>		
<i>Central/Indirect Srvs</i>	1,336	1,403
<b>Purchased Services</b>		
<i>Postage-MSBU Notices</i>	-	-
<i>Personal Srvs-InterDept</i>	-	-
<i>Postage</i>	-	-
<i>Utility Service-Electricity</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	1,000	1,000
<i>Collection Fee-Tax Collector</i>	7,638	7,638
<b>Materials and Supplies</b>		
<b>Capital Outlay</b>		
<i>Imprv-Other Than Bldgs</i>	-	-
<b>Debt Services</b>		
<i>Principal</i>	-	-
<i>Interest</i>	-	-
<i>Other Debt Service Costs</i>	-	-
<b>Total Expenditures</b>	275,475	277,703
<b>Reserves (Ending Fund Balance)</b>	\$ 1,836,319	\$ 1,927,485
<i>Reserve %</i>	87.0%	87.4%

Version Date 9/20/2023



## Rotonda Lakes Street and Drainage MSBU

### Fund Financial Report

Oct. 1, 2022 - Sept. 30, 2023

*Unaudited as of 9.30.23*

	Actual FY2022	Adopted Budget FY2023	Amended Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$1,182,703	\$1,440,639	\$1,440,639	\$1,491,551	\$1,491,551
<b>Revenues</b>					
Assessments & Earnings	358,433	368,554		447,360	447,360
Grant & Subsidy Revenue	-	-		-	-
Loans & Borrowing	-	-		-	-
<b>Total Revenue</b>	\$358,433	\$368,554	\$368,554	\$447,360	\$447,360
<b>Expenditures</b>					
Contract Services	-	17,450		-	-
Pipe Lining	16,838	20,000		68,334	68,334
ROW Maintenance	-	-		-	-
ROW Reclamation	-	-		-	-
Speciality Mowing	-	-	25,090	13,137	13,137
Public Works Services	26,982	70,187		29,496	29,496
Internal Charges	1,033	1,085		1,085	1,085
Purchased Services	4,732	8,149		7,461	7,461
Materials and Supplies	-	-		-	-
Capital Outlay	-	-		-	-
Debt Services	-	-		-	-
<b>Total Expenditures</b>	\$49,586	\$116,871	\$141,961	\$119,514	\$119,514
<b>Reserves (Ending Fund Balance)</b>	\$1,491,551	\$1,692,322	\$1,667,232	\$1,819,397	\$1,819,397
Reserve %	96.8%	93.5%	92.2%	93.8%	93.8%

Budget Amendment to add specialty mowing services.

Date Prepared: 10/25/2023

# Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	11802	Contracted Pipe Lining		09/11/2023	0.00	0.00	0.00	0.00	34,630.00		34,630.00
	11802	Contracted Pipe Lining		07/25/2023	0.50	42.73	0.00	1.96	0.00		44.69
	11802	Contracted Pipe Lining		08/01/2023	0.50	42.73	0.00	1.96	0.00		44.69
		<b>Contract Inspection Total</b>			1.00	85.45	0.00	3.92	0.00		89.38
	11802	Contracted Pipe Lining		09/11/2023	0.50	42.73	0.00	0.00	0.00		42.73
		<b>Contract Management Total</b>			0.50	42.73	0.00	0.00	0.00		42.73
		<b>Work Order 11802 Total</b>	124 APOLLO DR, ROTONDA WEST, 33947		1.50	128.18	0.00	3.92	34,630.00	160.00	34,762.11
		<b>#22-547 FY23 Stormwater Collection System Rehab</b>									
		<b>Contracted Pipe Lining Total</b>			1.50	128.18	0.00	3.92	34,630.00	160.00	34,762.11
	5663	Investigation		08/31/2023	1.50	112.17	0.00	5.88	0.00		118.05
		<b>Work Order 5663 Total</b>	128 DAVID BLVD, ROTONDA WEST, 33947		1.50	112.17	0.00	5.88	0.00	1.00	118.05
	12930	Investigation		07/06/2023	1.50	112.17	0.00	5.88	0.00		118.05
		<b>Work Order 12930 Total</b>	104 INGRAM BLVD, ROTONDA WEST, 33947		1.50	112.17	0.00	5.88	0.00	1.00	118.05
	16927	Investigation		09/28/2023	1.75	130.86	0.00	0.00	0.00		130.87
		<b>Work Order 16927 Total</b>	166 WHITE PINE DR		1.75	130.86	0.00	0.00	0.00	1.00	130.87
		<b>Investigation Total</b>			4.75	355.20	0.00	11.76	0.00	3.00	366.97
	6118	MSBU Administrative Work		07/26/2023	0.25	27.64	0.00	0.00	0.00		27.64
	6118	MSBU Administrative Work		07/27/2023	0.25	27.64	0.00	0.00	0.00		27.64

# Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6118	MSBU Administrative Work		07/28/2023	0.25	27.64	0.00	0.00	0.00	0.00	27.64
	6118	MSBU Administrative Work		08/01/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		08/04/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6118	MSBU Administrative Work		08/08/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6118	MSBU Administrative Work		08/10/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6118	MSBU Administrative Work		08/11/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		08/15/2023	1.25	91.18	0.00	0.00	0.00	0.00	91.18
	6118	MSBU Administrative Work		08/17/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		08/18/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6118	MSBU Administrative Work		08/23/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6118	MSBU Administrative Work		08/25/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6118	MSBU Administrative Work		08/29/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		08/31/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		09/01/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		09/12/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		09/14/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		09/19/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		09/22/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6118	MSBU Administrative Work		09/26/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
		<b>Administrative Time Total</b>			11.50	867.03	0.00	0.00	0.00	0.00	867.08
	6118	MSBU Administrative Work		08/17/2023	2.00	145.88	0.00	0.00	0.00	0.00	145.88
		<b>MSBU Meeting Total</b>			2.00	145.88	0.00	0.00	0.00	0.00	145.88
	6118	MSBU Administrative Work		08/18/2023	1.25	91.18	0.00	0.00	0.00	0.00	91.18

# Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6118	MSBU Administrative Work		08/25/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
		<b>MSBU Minutes Total</b>			1.50	109.41	0.00	0.00	0.00	0.00	109.42
		<b>Work Order 6118 Total</b>			15.00	1,122.32	0.00	0.00	0.00	0.00	1,122.38
		<b>MSBU Administrative Work Total</b>			15.00	1,122.32	0.00	0.00	0.00	0.00	1,122.38
	7071	Project Management		08/10/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		08/21/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		08/24/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		08/31/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		09/07/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		09/12/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		09/18/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		09/20/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
		<b>Plan/Spec Review Total</b>			8.00	683.60	0.00	0.00	0.00	0.00	683.60
	7071	Project Management		07/17/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
		<b>Public Outreach Total</b>			0.50	42.73	0.00	0.00	0.00	0.00	42.73
		<b>Work Order 7071 Total</b>			8.50	726.33	0.00	0.00	0.00	0.00	726.33
		<b>Rotonda Lakes Community Aesthetic Feature Sign /w Lighting</b>									
	8836	Project Management		07/11/2023	0.00	0.00	0.00	0.00	1,240.00	0.00	1,240.00
	8836	Project Management		08/29/2023	0.00	0.00	0.00	0.00	1,240.00	0.00	1,240.00
	8836	Project Management		09/21/2023	0.00	0.00	0.00	0.00	3,360.00	0.00	3,360.00
	8836	Project Management		09/29/2023	0.00	0.00	0.00	0.00	1,240.00	0.00	1,240.00

# Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

## Rotonda Lakes Street and Drainage Unit

Project Number	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
8836		Project Management		08/11/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
		Project Inspection Total			0.25	21.36	0.00	0.98	0.00	0.00	22.34
		Work Order 8836 Total	West County Landscape Maintenance		0.25	21.36	0.00	0.98	7,080.00	0.00	7,102.34
		Project Management Total			8.75	747.69	0.00	0.98	7,080.00	0.00	7,828.67
		Project Inspection Total			0.17	10.87	0.00	0.90	0.00	0.00	11.77
		Work Order 15451 Total	203 LONG MEADOW LN, Rotonda West, 33947	08/24/2023	0.17	10.87	0.00	0.90	0.00	0.00	11.77
		Work Order 15792 Total	RED HEAD AVE & LITTLE ROCK ST, PORT CHARLOTTE, 33981	09/06/2023	0.05	3.19	0.00	0.07	0.00	0.00	3.26
		Work Order 16061 Total	DONLON DR & ROTONDA BLVD E, ROTONDA WEST, 33947	09/08/2023	3.38	215.60	0.00	32.16	0.00	0.00	247.76
		Work Order 16130 Total	ANCHOR RD & CHALLETT RD, ROTONDA WEST, 33947	09/11/2023	7.23	461.14	0.00	68.79	0.00	0.00	529.93
		Work Order 16088 Total	ANTIS DR & ALBATROSS RD, ROTONDA WEST, 33947	09/11/2023	0.50	31.91	21.48	4.76	0.00	0.00	58.15
		Sign Inspection Total			10.83	690.79	0.00	101.92	0.00	2,349.00	792.71
		Sign Maintenance Total			0.50	31.91	21.48	4.76	0.00	0.00	58.15

# Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

## Rotonda Lakes Street and Drainage Unit

Project Number	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
16100		Sign Maintenance		09/11/2023	0.50	31.91	0.00	4.76	0.00	1.00	36.67
<b>Work Order 16100 Total</b>			<b>INDIGO RD &amp; ALBATROSS RD, Rotonda West, 33947</b>		0.50	31.91	0.00	4.76	0.00	1.00	36.67
<b>Sign Maintenance Total</b>											
15791		Support (Post) Maintenance		09/06/2023	0.50	31.91	0.00	4.76	0.00	1.00	36.67
<b>Work Order 15791 Total</b>			<b>COCA LN &amp; ANTIS DR, ROTONDA WEST, 33947</b>		0.50	31.91	0.00	4.76	0.00	1.00	36.67
16064		Support (Post) Maintenance		09/08/2023	0.50	31.91	0.00	4.76	0.00	1.00	36.67
<b>Work Order 16064 Total</b>			<b>ANTIS DR &amp; THELMA DR, ROTONDA WEST, 33947</b>		0.50	31.91	0.00	4.76	0.00	1.00	36.67
16095		Support (Post) Maintenance		09/11/2023	1.00	63.82	0.00	9.52	0.00	3.00	73.34
16095		Support (Post) Maintenance		09/28/2023	0.00	0.00	59.34	0.00	0.00	0.00	59.34
<b>Work Order 16095 Total</b>			<b>200 ALBATROSS RD, ROTONDA WEST, 33947</b>		1.00	63.82	59.34	9.52	0.00	3.00	132.68
<b>Support (Post) Maintenance Total</b>											
11986		Vacuum Culvert Cleaning		09/20/2023	6.00	410.28	0.00	126.33	0.00	3.00	536.61
<b>Work Order 11986 Total</b>			<b>143 YELLOW PINE DR, ROTONDA WEST, 33947</b>		6.00	410.28	0.00	126.33	0.00	3.00	536.61
<b>Vacuum Culvert Cleaning Total</b>											
<b>Rotonda Lakes Street and Drainage Unit Total</b>											
					49.83	3,645.92	80.83	273.47	41,710.00		45,710.29

Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					49.83	3,645.92	80.83	273.47	41,710.00		45,710.29

Grand totals for all MSBUs reported



**Rotonda Lakes Street and Drainage MSBU**  
 Fund Financial Report  
 Oct. 1, 2022 - June 30, 2023

	Actual FY2022	Adopted Budget FY2023	Amended Budget FY2023	YTD Actual FY2023	Projected FY2023
<b>Beginning Balance</b>	\$ 1,182,703	\$ 1,440,639	\$ 1,440,639	\$ 1,491,551	\$ 1,491,551
<b>Revenues</b>	358,433	368,554	368,554	375,249	368,554
Assessments & Earnings	-	-	-	-	-
Grant & Subsidy Revenue	-	-	-	-	-
Loans & Borrowing	-	-	-	-	-
<b>Total Revenue</b>	\$358,433	\$368,554	\$368,554	\$375,249	\$368,554
<b>Expenditures</b>	-	17,450	-	-	14,938
Contract Services	-	17,450	-	-	14,938
Pipe Lining	16,838	20,000	-	33,704	33,704
ROW Maintenance	-	-	-	-	-
ROW Reclamation	-	-	-	-	-
Specialty Mowing	-	-	25,090	-	25,090
Public Works Services	26,982	70,187	-	9,310	45,614
Internal Charges	1,033	1,085	1,085	1,085	1,085
Purchased Services	4,732	8,149	8,149	6,789	8,149
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
<b>Total Expenditures</b>	\$49,586	\$116,871	\$141,961	\$50,889	\$128,580
<b>Reserves (Ending Fund Balance)</b>	\$1,491,551	\$1,692,322	\$1,667,232	\$1,815,911	\$1,731,525
<i>Reserve %</i>	96.8%	93.5%	92.2%	97.3%	93.1%

\*Budget Amendment to add specialty mowing services.

Date Prepared: 7/21/2023

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	10796	Asphalt Maintenance		05/16/2023	7.00	493.22	57.62	44.24	0.00	0.00	595.08
	<b>Work Order 10796 Total</b>		<b>ALBATROSS RD &amp; BOUNDARY BLVD, ROTONDA WEST, 33947</b>		7.00	493.22	57.62	44.24	0.00	0.67	595.08
	<b>Asphalt Maintenance Total</b>										
	11802	Contracted Pipe Lining		06/13/2023	0.50	42.73	0.00	0.00	0.00	0.00	42.73
	<b>Work Order 11802 Total</b>		<b>124 APOLLO DR</b>		0.50	42.73	0.00	0.00	0.00	0.00	42.73
	<b>Contract Management Total</b>										
	<b>#22-547 FY23 Stormwater Collection System Rehab</b>										
	11804	GIS Update		06/02/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	<b>Work Order 11804 Total</b>				0.25	18.24	0.00	0.00	0.00	2.00	18.24
	<b>Contracted Pipe Lining Total</b>										
	<b>GIS Update Total</b>										
	8555	Investigation		05/31/2023	1.00	74.78	0.00	3.92	0.00	0.00	78.70
	<b>Work Order 8555 Total</b>		<b>124 APOLLO DR, ROTONDA WEST, 33947</b>		1.00	74.78	0.00	3.92	0.00	1.00	78.70
	10559	Investigation		06/06/2023	1.00	74.78	0.00	3.92	0.00	0.00	78.70
	<b>Work Order 10559 Total</b>		<b>143 YELLOW PINE DR, ROTONDA WEST, 33947</b>		1.00	74.78	0.00	3.92	0.00	1.00	78.70
	<b>Investigation Total</b>										
6118	MSBU Administrative Work			04/04/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
<b>Investigation Total</b>					2.00	149.56	0.00	7.84	0.00	2.00	157.40

# Monthly Funding Report

Rotonda Lakes Street and Drainage Unit

START DATE:

04/01/2023

END DATE:

06/30/2023

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6118	MSBU Administrative Work		04/05/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		04/20/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6118	MSBU Administrative Work		04/21/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6118	MSBU Administrative Work		04/25/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6118	MSBU Administrative Work		04/27/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6118	MSBU Administrative Work		04/28/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		05/02/2023	1.25	91.18	0.00	0.00	0.00	0.00	91.18
	6118	MSBU Administrative Work		05/03/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		05/04/2023	1.00	72.94	0.00	2.94	0.00	0.00	75.88
	6118	MSBU Administrative Work		05/12/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		05/15/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		05/16/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6118	MSBU Administrative Work		06/02/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
		<b>Administrative Time Total</b>			8.75	638.23	0.00	2.94	0.00	0.00	641.21
	6118	MSBU Administrative Work		05/04/2023	2.00	145.88	0.00	0.00	0.00	0.00	145.88
		<b>MSBU Meeting Total</b>			2.00	145.88	0.00	0.00	0.00	0.00	145.88
	6118	MSBU Administrative Work		05/08/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
		<b>MSBU Minutes Total</b>			0.75	54.71	0.00	0.00	0.00	0.00	54.71
		<b>Work Order 6118 Total</b>			11.50	838.81	0.00	2.94	0.00	0.00	841.80
		<b>MSBU Administrative Work Total</b>			11.50	838.81	0.00	2.94	0.00	0.00	841.80
4153		Project Management		04/05/2023	0.00	0.00	0.00	0.00	2.94	33,704.00	33,704.00
											0

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost	
<b>#20-497 - Stormwater Collection System Rehab</b>			144 CABANA WAY, Rotonda West, 33947									
	7071	Project Management		04/06/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		04/04/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		04/25/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		04/26/2023	2.00	170.90	0.00	0.00	0.00	0.00	0.00	170.90
	7071	Project Management		05/10/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		05/18/2023	2.00	170.90	0.00	0.00	0.00	0.00	0.00	170.90
	7071	Project Management		05/22/2023	2.00	170.90	0.00	0.00	0.00	0.00	0.00	170.90
	7071	Project Management		06/07/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		06/14/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
	7071	Project Management		06/29/2023	1.00	85.45	0.00	0.00	0.00	0.00	0.00	85.45
		<b>Plan/Spec Review Total</b>			12.00	1,025.40	0.00	0.00	0.00	0.00	0.00	1,025.40
		<b>Project Meetings Total</b>			1.50	128.18	0.00	5.88	0.00	0.00	0.00	134.06
		<b>Work Order 7071 Total</b>			14.50	1,239.03	0.00	5.88	0.00	0.00	0.00	1,244.91
<b>Rotonda Lakes Community Aesthetic Feature Sign /w Lighting</b>												
	8836	Project Management	05/12/2023	0.00	0.00	0.00	0.00	0.00	1,240.00		1,240.00	
	8836	Project Management	05/23/2023	0.00	0.00	0.00	0.00	0.00	3,815.00		3,815.00	
	8836	Project Management	04/19/2023	0.25	21.36	0.00	0.98	0.00	0.00	0.00	22.34	
	8836	Project Management	06/09/2023	0.25	21.36	0.00	0.98	0.00	0.00	0.00	22.34	
		<b>Project Inspection Total</b>		0.50	42.73	0.00	1.96	0.00	0.00	0.00	44.68	
		<b>Work Order 8836 Total</b>		0.50	42.73	0.00	1.96	0.00	5,055.00	0.00	5,099.68	
		<b>West County Landscape Maintenance</b>										

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

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## Rotonda Lakes Street and Drainage Unit

### #21-054 Landscape Maintenance ROW - West County ☐

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Project Management Total					15.00	1,281.75	0.00	7.84	38,759.00	5.50	40,048.59
6665 ROW - Clearing / Haul Debris					1.50	104.31	0.00	20.28	0.00	0.00	124.59
<b>Work Order 6665 Total</b>					1.50	104.31	0.00	20.28	0.00	0.00	124.59
109 ANTILLA DR, ROTONDA WEST, 33947											
<b>ROW - Clearing / Haul Debris Total</b>					1.50	104.31	0.00	20.28	0.00	0.00	124.59
10897 ROW - Vegetation / Boom Mowing					21.62	1,490.90	0.00	512.87	0.00	0.00	2,003.77
<b>Work Order 10897 Total</b>					21.62	1,490.90	0.00	512.87	0.00	27,583.00	2,003.77
ALBATROSS RD, ROTONDA WEST, 33947											
10950 ROW - Vegetation / Boom Mowing					22.00	1,517.26	0.00	521.94	0.00	0.00	2,039.20
<b>Work Order 10950 Total</b>					22.00	1,517.26	0.00	521.94	0.00	24,878.00	2,039.20
JENNIFER DR, ROTONDA WEST, 33947											
10993 ROW - Vegetation / Boom Mowing					21.18	1,460.42	0.00	502.39	0.00	0.00	1,962.80
<b>Work Order 10993 Total</b>					21.18	1,460.42	0.00	502.39	0.00	24,340.00	1,962.80
ANTIS DR, ROTONDA WEST, 33947											
11033 ROW - Vegetation / Boom Mowing					20.58	1,419.37	0.00	488.27	0.00	0.00	1,907.64
<b>Work Order 11033 Total</b>					20.58	1,419.37	0.00	488.27	0.00	23,250.00	1,907.64
GREVILLE RD, ROTONDA WEST, 33947											
<b>ROW - Vegetation / Boom Mowing Total</b>					85.37	5,887.95	0.00	2,025.46	0.00	100,051.00	7,913.41
10987 Sign Inspection					05/22/2023	5.97	385.02	0.00	40.37	0.00	425.38

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	<b>Work Order 10987 Total</b>		<b>CORBINA RD, ROTONDA WEST, 33947</b>		5.97	385.02	0.00	40.37	0.00	500.00	425.38
	11046	Sign Inspection		05/25/2023	2.22	142.94	0.00	14.99	0.00		157.93
	<b>Work Order 11046 Total</b>		<b>135 YELLOW PINE DR, ROTONDA WEST, 33947</b>		2.22	142.94	0.00	14.99	0.00	678.00	157.93
	<b>Sign Inspection Total</b>				8.19	527.96	0.00	55.35	0.00	1,178.00	583.31
	10992	Sign Maintenance		05/22/2023	1.00	64.48	21.48	6.76	0.00		92.72
	<b>Work Order 10992 Total</b>		<b>256 ALBATROSS RD, ROTONDA WEST, 33947</b>		1.00	64.48	21.48	6.76	0.00	1.00	92.72
	11005	Sign Maintenance		05/23/2023	1.00	64.48	0.00	0.00	0.00		64.48
	11005	Sign Maintenance		05/24/2023	0.00	0.00	27.30	6.76	0.00		34.06
	<b>Work Order 11005 Total</b>		<b>176 ALBATROSS RD, ROTONDA WEST, 33947</b>		1.00	64.48	27.30	6.76	0.00	1.00	98.54
	11006	Sign Maintenance		05/23/2023	1.00	64.48	0.00	0.00	0.00		64.48
	11006	Sign Maintenance		05/24/2023	0.00	0.00	27.30	6.76	0.00		34.06
	<b>Work Order 11006 Total</b>		<b>172 ALBATROSS RD, ROTONDA WEST, 33947</b>		1.00	64.48	27.30	6.76	0.00	1.00	98.54
	11634	Sign Maintenance		05/24/2023	2.00	128.95	0.00	0.00	0.00		128.95
	11634	Sign Maintenance		05/25/2023	0.00	0.00	0.00	13.52	0.00		13.52
	<b>Work Order 11634 Total</b>		<b>140 APOLLO DR, ROTONDA WEST, 33947</b>		2.00	128.95	0.00	13.52	0.00	20.00	142.47
	11753	Sign Maintenance		05/24/2023	1.00	64.48	21.48	6.76	0.00		92.72

# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	<b>Work Order 11753 Total</b>										
	11754	Sign Maintenance	227 ALBATROSS RD, ROTONDA WEST, 33947	05/24/2023	1.00	64.48	21.48	6.76	0.00	1.00	92.72
	<b>Work Order 11754 Total</b>										
	11755	Sign Maintenance	101 INGRAM BLVD, Rotonda West, 33947	05/24/2023	1.00	64.48	21.48	6.76	0.00	1.00	92.72
	<b>Work Order 11755 Total</b>										
	11756	Sign Maintenance	137 INGRAM BLVD, ROTONDA WEST, 33947	05/24/2023	1.00	64.48	21.48	6.76	0.00	1.00	92.72
	<b>Work Order 11756 Total</b>										
	11805	Sign Maintenance	320 ANTIS DR, ROTONDA WEST, 33947	05/24/2023	1.00	64.48	21.48	6.76	0.00	1.00	92.72
	<b>Work Order 11805 Total</b>										
	<b>Sign Maintenance Total</b>										
	10716	Small Pipe Install (Pipes Under 31")	COTTAGE PL & ALBATROSS RD	05/23/2023	1.00	64.48	21.48	6.76	0.00	1.00	92.72
	10716	Small Pipe Install (Pipes Under 31")		05/30/2023	3.00	2,165.73	814.38	215.50	0.00		3,195.61
	10716	Small Pipe Install (Pipes Under 31")		05/31/2023	3.00	203.94	600.00	35.40	0.00		839.34
	10716	Small Pipe Install (Pipes Under 31")		06/08/2023	3.00	203.94	0.00	35.40	0.00		239.34
	<b>Work Order 10716 Total</b>										
	<b>148 LIME TREE PARK, ROTONDA WEST, 33947</b>										
	<b>Small Pipe Install (Pipes Under 31") Total</b>										
	41.00	2,950.09	1,414.38	308.15	0.00	20.00	4,672.62				



# Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

## Rotonda Lakes Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	10454	Support (Post) Maintenance		04/30/2023	1.00	63.82	57.49	19.04	0.00	0.00	140.35
	<b>Work Order 10454 Total</b>		<b>189 AUSTRALIAN DR, ROTONDA WEST, 33947</b>		1.00	63.82	57.49	19.04	0.00	5.00	140.35
	11633	Support (Post) Maintenance		05/25/2023	1.50	96.71	0.00	10.14	0.00	0.00	106.85
	<b>Work Order 11633 Total</b>		<b>APOLLO DR, ROTONDA WEST, 33947</b>		1.50	96.71	0.00	10.14	0.00	4.00	106.85
	<b>Support (Post) Maintenance Total</b>				2.50	160.53	57.49	29.18	0.00	9.00	247.20
	10979	Vacuum Culvert Cleaning		05/23/2023	6.00	410.28	0.00	126.33	0.00	0.00	536.61
	<b>Work Order 10979 Total</b>		<b>148 LIME TREE PARK</b>		6.00	410.28	0.00	126.33	0.00	1.00	536.61
	<b>Vacuum Culvert Cleaning Total</b>				6.00	410.28	0.00	126.33	0.00	1.00	536.61
	<b>Rotonda Lakes Street and Drainage Unit Total</b>				190.81	13,510.16	1,712.99	2,695.22	38,759.00		56,677.45

