



**Community Action Agency Advisory Board (CAAAB)
Meeting Minutes**

July 24, 2025, 2025

Location: Family Services Center – 21500 Gibraltar Dr., Port Charlotte			Time: 1:00pm – 2:30 pm		
Facilitators: Tara Blackson, Staff Liaison			Recorder: Laurie Kimball, Staff		
Attendees:		Agency:	Attendees:		Agency:
Angela Hogan - Chair	P	Gulf Coast Partnership – Community at Large	Cara Reynolds	P	Charlotte County School Board - Elected
Joe Tiseo – Vice Chair	P	Charlotte Co. Board of County Commissioners - Elected	Anna Gogadze	A	Career Source Center of Southwest Florida
Lynn Dorler	A	Boys and Girls Club – Low Income Community	Melissa Lockhart	A	City of Punta Gorda - Elected
Paul Polk	A	County Property Appraiser - Elected	India Davis	P	Punta Gorda Housing Authority – Low income Community
Diane Munson	P	Community at Large	VACANT	-	Community at Large
Noami Guy	P	Gulf Coast Partnership – Low Income Community	VACANT	-	Low-income Community
<i>Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)</i>					
Carrie Walsh	S	Charlotte County Human Services	Laurie Kimball	S	Charlotte County Human Services
Tara Blackson	S	Charlotte County Human Services	Debra Damasceno	S	Charlotte County Human Services
Colleen Turner	S	Charlotte County Human Services	Mjay Saunders	G	Department of Health
William Thompson	S	Charlotte County Human Services	Tracy Damon	G	Guardian Ad Litem
Margaret Selberg	S	Charlotte County Human Services	Martha Azocar	G	Career Source Center
Ezequiel Tirado	S	Charlotte County Human Services			
Item		Action	Follow-Up		
1. Welcome and Roll Call		The meeting was called to order by Chairman, Angela Hogan at 1 :00 pm. A quorum was present.			
2. Public Input and approval of Agenda		There was input from the public and a motion was made by Cara Reynolds to approve the agenda as presented, Noami Guy seconded. Motion passed unanimously.			
3. Minutes		A motion was made by Cara Reynolds to approve the agenda as presented; Noami Guy seconded. Motion passed unanimously.			
4. Annual Meeting Schedule		Tara Blackson presented the proposed CAAAB schedule, a motion was made by Carra Reynolds to approve the schedule and India Davis seconded. Motion passed unanimously.			

<p>5. Member Appointments</p>	<p>Lawrence “Larry” Benjamin submitted his letter of resignation, leaving a Community at Large position vacant. Dalton Suggs’ position as a representative for the Low Income Community was terminated due to missing more than 2 consecutive meetings. Angela Hogan opened a discussion about potential recruits, ideas included a representative from West County, possibly a homebuyer that has been through the SHIP Program or one of the youths from the Youth Action Board.</p>	
<p>6. Nomination of Officers</p>	<p>Tara Blackson reviewed the procedures for electing CAAAB officers. Cara Reynolds made a motion to nominate Angela Hogan as the Chairman, India Davis seconded, and the motion carried unanimously. Ms. Hogan accepted to position. Cara Reynolds made the motion to nominate Commissioner Joe Tiseo as Vice Chair, Noami Guy seconded and the motion carried unanimously. Commissioner Tiseo accepted the position.</p>	
<p>7. Family Services Center Annual Review Process</p>	<p>Carrie Walsh explained that each of the partner organizations have completed their annual reviews but due to staff changes and hurricanes Helene and Milton, the annual report has not been compiled. CCHS is currently recruiting for a Sr. Program Coordinator who will be responsible for compiling these reports in the future and Colleen Turner noted that they hope to issue a biannual report in January 2026.</p>	
<p>8. FL Commerce – Umbrella Agreement</p>	<p>The FY 25/26 Umbrella Agreement between the State and Charlotte County Board of County Commissioners was recently approved. This agreement guides the CSBG and LIHEAP programs administered by CCHS. Margaret Selberg and Tara Blackson explained funding concerns and Commissioner Tiseo suggested that the County Commission could draft a letter to the State highlighting the negative impact reductions in funding would have on the County. He suggested that the School Board and CAAAB also prepare a letter. Members were provided a copy of the agreement.</p>	<p>Seek letter from the Charlotte County Board of County Commissioners, Charlotte County Public School Board and CAAAB.</p>
<p>9. CCHS Program and Funding</p>	<p>Grant Funding - The Human Services leadership team gave reports on Division funding and programs offered by CCHS. Seawall Grant - Colleen Turner said that the program has been closed, and all funds have been expended.</p>	
<p>10. ADV Ad Hoc Committee</p>	<p>The Ad hoc Committee is hosting the United in Gratitude Senior and Veterans Social on Friday July 25, 2025, in the FSC Teaching Kitchen. This event is focused on recognizing our local Veterans through a special pinning ceremony conducted by Tidewell Empath Hospice and members of the Veterans Administration.</p>	

11. COAD Update	Angela Hogan reported that the COAD officially has a Board of Directors established and their next step is completing the 501 C3 process. She also noted that there will be an EOC Exercise for COAD Committees that will be announced in August.	
12. Members' Comments	<p>CC School District – Cara explained recent Headlines in the newspaper regarding the school budget.</p> <p>Gulf Coast Partnership – Noami Guy said that they are conducting classes with Habitats for Humanity and Colleen Turner asked if it was possible to do the same with new homeowners under her housing program. Angela Hogan reported on the status of their subcontracts for this year. She also discussed media coverage of the Sheriff’s Office approach to clearing Murdock Village Homeless camps and the difficulties they have faced in placing the homeless clients that were removed from the encampments.</p> <p>211 Services – Colleen Turners explained that Lee County will be assuming 211 Services through the Untied Way resources page. If any of the partner organizations want to be included on the resource page, contact the United Way. .</p>	
13. Adjournment	A motion was motion was made by Cara Reynolds to adjourn the meeting and seconded by Noami Guy, motion carried unanimously. The next full CAAAAB meeting will be held Thursday, October 23, 2025, 1 pm – 2:30p, in the Family Services Center Teaching Kitchen.	