

MINUTES
GARDENS OF GULF COVE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, NOVEMBER 20, 2024

9:30 a.m. – 10:40 a.m.
Mac V. Horton, West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida

Members Present: Martha Vanderbilt, Chair
Benjamin Sinclair, Vice Chair
James Newkirk
County Staff: Lorraine Moneypenny, Community Liaison
Guests: None

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Approval of Minutes:

The May 9, 2024 minutes were unanimously approved as written.

Unfinished Business:

- a. FY26 Paving Program: The FY26 paving program will be accounted for in the FY25/FY26 budgeting process, the community liaison reported. A draft budget will be presented on November 26, and discussed at the next meeting in February. If not approved, a special meeting would be called to approve a revised budget before March 31. Mr. Newkirk asked whether the budget would include a realistic estimate of paving costs and options for financing. Mr. Sinclair recalled that the 2020 rate increase was intended to cover paving and pipe lining.

The Advisory Board compared the paving map to the MSBU territory map. The paving map covers a westward segment of Coliseum Boulevard that is not in the MSBU. Also, it omits Englewood Boulevard. It seems an adjustment is in order. Board members understand that it is sensible to continue paving Coliseum Boulevard past the territory line, but the MSBU should not be charged for that portion.

Mr. Sinclair asked whether storm drain openings will be widened. During a heavy rain, the pipes are large enough to the water, but the smaller storm drains are a bottleneck that result in stormwater shooting fifteen feet into the air. Mr. Newkirk suggested that would be addressed in the process of pipe lining.

- b. Pump Station Mowing: Charlotte County Utilities (CCU) is obligated to mow 4 feet all around the lift station and, in the front, to the right of way. Behind the station, beyond the 4' mark, there is tall grass to the water. This belongs to the Gardens of Gulf Cove Property Owners Association and is that organization's responsibility.
- c. Pipe Lining: Understanding that pipes in need of repair would be repaired or lined in advance of paving in FY26, Mr. Newkirk is interested in a full list of pipes to be addressed. The community liaison said two pipes are to be lined in FY25: one at Coliseum Boulevard & Darnell Ave and another at Romford Avenue & Bennett Drive. Mr. Newkirk sought assurance that no other pipes are in need of repair. For instance, across Alberta Avenue in line with storm drains, there is a six-inch dip in the road that indicates a problem with pipe. Mr. Sinclair recalled a project manager once explained to the Board that it's cost prohibitive to diagnose all pipes, and that some road crossing pipes can be fixed without destroying pavement.

New Business:

- a. Financial Reports: The Board reviewed the FY24 maintenance activity and fund financial reports. Mr. Sinclair expressed satisfaction that the MSBU spent funds it accrued for pipelining. He noted a sidewalk he reported was fixed. Ms. Vanderbilt noted a pothole she reported was patched. Mr. Newkirk asked whether contractors fix sidewalks they damage. The Board reviewed the 2025 budget.

The community liaison explained that the proposed FY26/27 budget will be reviewed at the February 2025 meeting. If it is not approved, it may be necessary to schedule a special meeting to approve a revised budget before March 31.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion: The community liaison reported that Public Works will apply herbicide to the weeds in the cracks between the curb and the street; this service was delayed due to the hurricanes. The Board discussed upcoming paving, milling and the necessity of accommodating storm drains.

Scheduled Future Meetings as Needed / Items for Next Agenda:

Budget is added to the next agenda. Future meetings are scheduled at 9:30 a.m. in the West County Annex Conference Room 120 as follows:

- Wednesday, February 26, 2025
- Wednesday, May 21, 2025
- Wednesday, August 20, 2025
- Wednesday, November 19, 2025

The meeting adjourned at 10:40 a.m.

Submitted by Lorraine Money Penny
Public Works Department

Submitted by Lorraine Money Penny
Public Works Department

Mantha Thodakkal
Chair Signature

11-26-2025
Date

AGENDA

GARDENS OF GULF COVE STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING WEDNESDAY, NOVEMBER 20, 2024

9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, Florida

ADVISORY BOARD: Martha Vanderbilt, Chair
James Newkirk, Vice Chair
Benjamin Sinclair

COUNTY STAFF: Lorraine Moneypenny, Community Liaison
James Layport, Paving Projects Manager

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Changes to the Agenda
4. Citizen Input on Agenda Items (3 Minute Limit)
5. Approval of Minutes: May 9, 2024
6. Unfinished Business
 - a. FY26 Paving Program
 - b. Mowing behind pumping station
 - c. Pipe lining
7. New Business
 - a. Financial Reports
8. Citizen Input on MSBU Items (3 Minute Limit)
9. Advisory Board Open Discussion
10. Meeting Schedule 2025: 9:30 a.m. on February 26, May 21, August 0, November 19 at
West County Annex
11. Items for Next Agenda
12. Motion to Adjourn

**MINUTES
GARDENS OF GULF COVE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 9, 2024**

9:32 a.m. – 10:10 a.m.

Mac V. Horton, West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida

Members Present: Martha Vanderbilt, Chair
Benjamin Sinclair, Vice Chair
James Newkirk

Members Absent: Raymond Forshee

County Staff: Lorraine Moneypenny, Community Liaison

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 9:32 a.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Approval of Minutes:

The February 7, 2024 minutes were unanimously approved as written.

Unfinished Business:

- a. Darnell Avenue Pipe Lining: The Darnell Avenue pipelining is completed today, according to Ms. Moneypenny. The contractor will restore grass and concrete to previous condition. Mr. Newkirk inquired about the two remaining pipes requiring lining. Conversation ensued regarding additional locations to be addressed ahead or soon after paving; the Board stressed its preference for spending money to fix pipes before paving. Estimates will be available in the coming months. The board discussed some of the bottlenecks in drainage and debris in a canal not in the purview of the MSBU. An open ditch parallel to Sailors Way is heavily vegetated and may be impacting drainage; Mr. Newkirk reported it on the Charlotte County app.
- b. FY26 Paving Program: The FY26 paving program will be accounted for in the FY25/FY26 budgeting process to begin this summer, Ms. Moneypenny reported. The Board is eager to prepare, but little can be done until the paving Projects Manager begins his preparations in FY25; at that time, he will visit an advisory board meeting.

New Business:

- a. Financial Reports: The Advisory Board reviewed the FY24 second quarter financial reports. Costs for the bulk of the Darnell pipelining will be reflected on the FY24Q3 report. There were no further questions.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Mr. Newkirk removed the debris on top of the grass behind the pumping station at Coliseum Boulevard and now mowing is overdue. While that property is not under the MSBU purview, Ms. Money Penny will find appropriate party to remediate.

Scheduled Future Meetings as Needed / Items for Next Agenda:

Pipe lining is added to the next agenda. Future meetings are scheduled at 9:30 a.m. in the West County Annex Conference Room 120 as follows:

- Wednesday, August 28, 2024
- Wednesday, November 20, 2024

The meeting adjourned at 10:10 a.m.

Submitted by Lorraine Money Penny
Public Works Department

Chair Signature

Date

Gardens of Gulf Cove Street and Drainage MSBU
Adopted Budget
FY2025

Estimated ERU's and Cost per ERU

	Approved FY2025	Adopted FY2025	Changes FY2025
Vacant			
<i>Estimated ERU's</i>	10.200	9.200	(1.000)
<i>Cost per ERU</i>	\$ 350.00	\$ 350.00	\$ -
Occupied			
<i>Estimated ERU's</i>	979.900	980.900	1.000
<i>Cost per ERU</i>	\$ 350.00	\$ 350.00	\$ -
Current FY24 Rate	\$ 350.00		
Current Maximum Rate	\$ 350.00		

	Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
Beginning Balance	\$ 660,981	\$ 246,330	\$ (414,651)
<u>Revenues</u>			
Assessments & Earnings			
<i>Assessments</i>	346,535	346,535	-
<i>Interest</i>	2,314	863	(1,451)
<i>Interest Earnings-L.G.S.F.T.F.</i>	-	-	-
<i>Net Inc/(DeCr) Fair Market Value-Investments</i>	-	-	-
<i>Interest-Tax Coll</i>	-	-	-
<i>Misc Rev-Refund Prior Year Exp</i>	-	-	-
<i>GDC Recovery (Interfund Trf-Capital Projects)</i>	-	-	-
<i>Excess Fees /Tax Collector</i>	-	-	-
<i>Less 5% Reserve - FS 129.01(2)b</i>	(17,327)	(17,327)	-
Grant & Subsidy Revenue			
<i>State Grant</i>	-	-	-
Loans & Borrowing			
<i>Debt Proceeds</i>	-	-	-
Total Revenue	\$ 331,522	\$ 330,071	\$ (1,451)
<u>Expenditures</u>			
Contract Services			
<i>Engineering</i>	-	-	-
<i>Other Contractual Svcs</i>	-	-	-
<i>Concrete Flatwork</i>	15,000	15,000	-
<i>Drainage</i>	-	-	-
<i>Street Sweeping</i>	7,780	7,780	-
<i>Installed Sod</i>	-	-	-
<i>Landscaping</i>	-	-	-
<i>Paving</i>	-	-	-

	Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
Contract Services; other			
<i>Pipe Lining</i>	200,000	200,000	-
<i>Right of Way Maint</i>	-	-	-
<i>ROW Reclamation</i>	-	-	-
<i>Specialty Mowing</i>	-	-	-
Public Works Services			
<i>Equip Repl Charges-PubWrks</i>	11,783	11,783	-
<i>Operating Exp-PubWrks</i>	74,915	74,915	-
<i>Road & Bridge Materials</i>	24,402	24,402	-
<i>Sign Materials</i>	2,310	2,310	-
Internal Charges			
<i>Central/Indirect Srvs</i>	3,237	1,120	(2,117)
Purchased Services			
<i>Postage-MSBU Notices</i>	-	-	-
<i>Personal Srvs-InterDept</i>	-	-	-
<i>Postage</i>	-	-	-
<i>Utility Service-Electricity</i>	-	-	-
<i>Advertising-Legal</i>	-	-	-
<i>Fees-Landfill</i>	500	500	-
<i>Collection Fee-Tax Collector</i>	6,931	6,931	-
Materials and Supplies			
Capital Outlay			
<i>Imprv-Other Than Bldgs</i>	-	-	-
Debt Services			
<i>Principal</i>	-	-	-
<i>Interest</i>	-	-	-
<i>Other Debt Service Costs</i>	-	-	-
Total Expenditures	346,858	344,741	(2,117)
Reserves (Ending Fund Balance)	\$ 645,645	\$ 231,660	\$ (413,985)
<i>Reserve %</i>	65.1%	40.2%	

Version Date

9/8/2024

Gardens of Gulf Cove Street and Drainage MSBU

Fund Financial Report

Oct. 1, 2023 - Sept. 30, 2024

Unaudited as of 9.30.24

	Actual FY2023	Adopted Budget FY2024	Amended Budget FY2024	YTD Actual FY2024	Encumbered FY2024	Balance FY2024
Beginning Balance	\$617,882	\$674,727	\$963,723	\$963,724		
Revenues						
Assessments & Earnings	374,465	331,570		372,815		
Grant & Subsidy Revenue	-	-		-		
Loans & Borrowing	-	-		-		
Total Revenue	\$374,465	\$331,570	\$331,570	\$372,815		
Expenditures						
Contract Services	1,872	22,553		12,209	3,386	6,958
Pipe Lining	-	200,000	900,288	682,033	218,255	-
ROW Maintenance	-	-		-	-	-
ROW Reclamation	-	-		-	-	-
Speciality Mowing	-	-		-	-	-
Public Works Services	20,071	112,249		26,926	-	85,323
Internal Charges	2,639	3,083		3,083	-	-
Purchased Services	4,040	7,431		7,998	-	(567)
Materials and Supplies	-	-		-	-	-
Capital Outlay	-	-		-	-	-
Debt Services	-	-		-	-	-
Total Expenditures	\$28,623	\$345,316	1,045,604	\$732,248	\$221,641	\$91,715
Reserves (Ending Fund Balance)	\$963,724	\$660,981	\$249,689	\$604,291		
Reserve %	97.1%	65.7%	19.3%	45.2%		

Budget Amendment to add additional funds for pipe lining.

Date Prepared: 10/28/2024

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

09/30/2024

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Gardens of Gulf Cove Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	10475	Asphalt Maintenance		10/17/2023	5.00	329.50	30.10	31.60	0.00		391.20
	Work Order 10475 Total										
			13368 ENGLEWOOD RD, PORT CHARLOTTE, 33981		5.00	329.50	30.10	31.60	0.00	0.35	391.20
	Asphalt Maintenance Total										
	19860	Brush Cutting		10/11/2023	5.00	329.50	30.10	31.60	0.00	0.35	391.20
	Work Order 19860 Total										
			13366 BRONZE AVE, Port Charlotte, 33981		8.00	527.20	0.00	78.04	0.00		605.24
	Brush Cutting Total										
					8.00	527.20	0.00	78.04	0.00	100.00	605.24
	6006	Concrete (Sidewalk) Repair/Replace		04/16/2024	2.00	144.40	0.00	4.66	0.00		149.06
	6006	Concrete (Sidewalk) Repair/Replace		06/06/2024	11.00	756.19	0.00	125.90	0.00		882.09
	6006	Concrete (Sidewalk) Repair/Replace		06/11/2024	18.50	1,281.72	0.00	117.68	0.00		1,399.40
	6006	Concrete (Sidewalk) Repair/Replace		06/17/2024	2.00	141.00	0.00	10.38	0.00		151.38
	6006	Concrete (Sidewalk) Repair/Replace		06/18/2024	22.50	1,552.28	1,525.00	147.10	0.00		3,224.38
	6006	Concrete (Sidewalk) Repair/Replace		06/19/2024	0.00	0.00	24.99	0.00	0.00		24.99
	Work Order 6006 Total										
			13532 Romford Ave		56.00	3,875.58	1,549.99	405.72	0.00	358.00	5,831.30
	26933	Concrete (Sidewalk) Repair/Replace		04/16/2024	2.00	144.40	0.00	4.66	0.00		149.06
	Work Order 26933 Total										
			6299 COLISEUM BLVD		2.00	144.40	0.00	4.66	0.00	0.00	149.06
	29342	Concrete (Sidewalk) Repair/Replace		04/15/2024	3.00	213.34	0.00	4.66	0.00		218.00
	29342	Concrete (Sidewalk) Repair/Replace		05/14/2024	6.00	405.84	0.00	15.57	0.00		421.41
	29342	Concrete (Sidewalk) Repair/Replace		05/17/2024	0.50	39.89	0.00	0.00	0.00		39.90

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

09/30/2024

Gardens of Gulf Cove Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	29342	Concrete (Sidewalk) Repair/Replace		06/06/2024	11.00	756.19	0.00	125.90	0.00		882.09
	29342	Concrete (Sidewalk) Repair/Replace		06/07/2024	22.00	1,512.38	412.50	154.94	0.00		2,079.82
	29342	Concrete (Sidewalk) Repair/Replace		06/11/2024	5.25	370.30	0.00	29.42	0.00		399.72
	29342	Concrete (Sidewalk) Repair/Replace		06/12/2024	7.50	517.05	0.00	0.00	1,192.54		1,709.59
	29342	Concrete (Sidewalk) Repair/Replace		06/24/2024	1.00	79.79	0.00	0.00	0.00		79.79
	Work Order 29342 Total				56.25	3,894.78	412.50	330.49	1,192.54	140.00	5,830.32
	Concrete (Sidewalk) Repair/Replace Total				114.25	7,914.76	1,962.49	740.87	1,192.54	498.00	11,810.68
	27120	Contracted - Concrete (Driveways)		02/13/2024	0.00	0.00	0.00	0.00	1,530.00		1,530.00
	27120	Contracted - Concrete (Driveways)		11/27/2023	0.50	43.21	0.00	0.00	0.00		43.21
	27120	Contracted - Concrete (Driveways)		12/05/2023	0.50	43.21	0.00	0.00	0.00		43.21
	27120	Contracted - Concrete (Driveways)		12/06/2023	0.25	21.60	0.00	0.00	0.00		21.60
	27120	Contracted - Concrete (Driveways)		02/13/2024	0.25	21.60	0.00	0.00	0.00		21.60
	Contract Management Total				1.50	129.62	0.00	0.00	0.00		129.62
	27120	Contracted - Concrete (Driveways)		02/13/2024	0.50	43.21	0.00	1.96	0.00		45.17
	Contract Inspection Total				0.50	43.21	0.00	1.96	0.00		45.17
	Work Order 27120 Total				2.00	172.82	0.00	1.96	1,530.00	85.00	1,704.79
	#23-603 Concrete Flatwork										
	Contracted - Concrete (Driveways) Total				2.00	172.82	0.00	1.96	1,530.00	85.00	1,704.79
	38456	Contracted Pipe Lining		02/15/2024	1.50	129.62	0.00	5.88	0.00		135.50
	38456	Contracted Pipe Lining		03/25/2024	0.50	43.21	0.00	1.96	0.00		45.17
	38456	Contracted Pipe Lining		03/27/2024	0.50	43.21	0.00	1.96	0.00		45.17

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

09/30/2024

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Gardens of Gulf Cove Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	38456	Contracted Pipe Lining		04/11/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		04/16/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		04/23/2024	2.50	216.03	0.00	9.80	0.00		225.83
	38456	Contracted Pipe Lining		04/24/2024	2.50	216.03	0.00	9.80	0.00		225.83
	38456	Contracted Pipe Lining		04/25/2024	7.00	604.87	0.00	27.44	0.00		632.31
	38456	Contracted Pipe Lining		04/29/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		04/30/2024	3.00	259.23	0.00	11.76	0.00		270.99
	38456	Contracted Pipe Lining		05/01/2024	3.00	259.23	0.00	11.76	0.00		270.99
	38456	Contracted Pipe Lining		05/02/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		05/06/2024	3.00	259.23	0.00	11.76	0.00		270.99
	38456	Contracted Pipe Lining		05/08/2024	2.00	172.82	0.00	7.84	0.00		180.66
	38456	Contracted Pipe Lining		05/14/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		05/16/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		05/20/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		05/22/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		05/28/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		06/04/2024	0.75	64.81	0.00	2.94	0.00		67.75
	38456	Contracted Pipe Lining		06/13/2024	0.50	43.21	0.00	1.96	0.00		45.17
	38456	Contracted Pipe Lining		06/17/2024	2.00	172.82	0.00	7.84	0.00		180.66
	38456	Contracted Pipe Lining		06/18/2024	2.00	172.82	0.00	7.84	0.00		180.66
	38456	Contracted Pipe Lining		06/19/2024	1.50	129.62	0.00	5.88	0.00		135.50
	38456	Contracted Pipe Lining		06/24/2024	1.00	86.41	0.00	3.92	0.00		90.33
	38456	Contracted Pipe Lining		06/25/2024	0.75	64.81	0.00	0.00	0.00		64.81

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

09/30/2024

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Gardens of Gulf Cove Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 38456 Total		DARNELL AVE, PORT CHARLOTTE, FL, 33981		55.50	4,795.76	0.00	186.20	0.00	0.00	4,982.05
	#22-547 FY23 Stormwater Collection System Rehab										
	Contracted Pipe Lining Total				55.50	4,795.76	0.00	186.20	0.00	0.00	4,982.05
	15461	Contracted Sidewalk Repair/Replace		10/17/2023	0.00	0.00	0.00	0.00	1,080.00		1,080.00
	15461	Contracted Sidewalk Repair/Replace		10/17/2023	0.75	64.09	0.00	2.94	0.00		67.03
	Contract Inspection Total				0.75	64.09	0.00	2.94	0.00		67.03
	Work Order 15461 Total		13474 BENNETT DR, PORT CHARLOTTE, 33981		0.75	64.09	0.00	2.94	1,080.00	60.00	1,147.03
	33273	Contracted Sidewalk Repair/Replace		03/22/2024	0.00	0.00	0.00	0.00	900.00		900.00
	33273	Contracted Sidewalk Repair/Replace		01/16/2024	0.25	21.60	0.00	0.00	0.00		21.60
	33273	Contracted Sidewalk Repair/Replace		01/30/2024	0.25	21.60	0.00	0.00	0.00		21.60
	33273	Contracted Sidewalk Repair/Replace		02/08/2024	0.25	21.60	0.00	0.00	0.00		21.60
	33273	Contracted Sidewalk Repair/Replace		03/18/2024	0.25	21.60	0.00	0.00	0.00		21.60
	Contract Management Total				1.00	86.41	0.00	0.00	0.00		86.40
	33273	Contracted Sidewalk Repair/Replace		03/19/2024	0.50	43.21	0.00	1.96	0.00		45.17
	Contract Inspection Total				0.50	43.21	0.00	1.96	0.00		45.17
	Work Order 33273 Total		13610 MARTHA AVE, PORT CHARLOTTE, FL, 33981		1.50	129.62	0.00	1.96	900.00	50.00	1,031.57
	#23-603 Concrete Flatwork										
	Contracted Sidewalk Repair/Replace Total				2.25	193.70	0.00	4.90	1,980.00	110.00	2,178.60
	46165	GIS Update		04/19/2024	0.50	36.95	0.00	0.00	0.00		36.95
	Work Order 46165 Total		6546 COLISEUM BLVD, PORT CHARLOTTE, FL, 33981		0.50	36.95	0.00	0.00	0.00	1.00	36.95

Monthly Funding Report

START DATE:

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	9011	GIS Update Total		12/13/2023	0.50	36.95	0.00	0.00	0.00	1.00	36.95
	Work Order 9011 Total										
	37137	Investigation	6351 THORMAN RD	02/08/2024	1.00	68.94	0.00	3.92	0.00	0.00	72.86
	37137	Investigation		02/13/2024	3.00	227.22	0.00	11.76	0.00	0.00	238.98
	Work Order 37137 Total										
	37745	Investigation	13484 ROMFORD AVE, PORT CHARLOTTE, FL, 33981	07/30/2024	0.25	18.75	0.00	0.00	0.00	0.00	18.75
	37745	Investigation		08/13/2024	2.97	224.97	0.00	11.64	0.00	0.00	236.61
	37745	Investigation		08/14/2024	3.71	281.21	0.00	14.55	0.00	0.00	295.77
	Work Order 37745 Total										
	46050	Investigation	COLISEUM BLVD, PORT CHARLOTTE, FL, 33981	04/09/2024	1.00	75.74	0.00	3.92	0.00	0.00	79.66
	Work Order 46050 Total										
	54063	Investigation	6546 COLISEUM BLVD, PORT CHARLOTTE, FL, 33981	06/17/2024	1.00	73.90	0.00	4.66	0.00	0.00	78.56
	Work Order 54063 Total										
	66560	Investigation	6725 THORMAN RD, PORT CHARLOTTE, FL, 33981	08/30/2024	2.00	133.72	0.00	9.52	0.00	0.00	143.24

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	Work Order 66560 Total		6236 THORMAN RD, PORT CHARLOTTE, FL, 33981		2.00	133.72	0.00	9.52	0.00	1.00	143.24
	67139	Investigation		09/04/2024	2.00	137.88	0.00	9.32	0.00		147.20
	Work Order 67139 Total		6100 THORMAN RD, PORT CHARLOTTE, FL, 33981		2.00	137.88	0.00	9.32	0.00	1.00	147.20
	Investigation Total				17.93	1,318.07	0.00	73.22	0.00	9.00	1,391.30
	6113	MSBU Administrative Work		10/03/2023	0.25	18.24	0.00	0.00	0.00		18.24
	6113	MSBU Administrative Work		10/05/2023	0.25	18.24	0.00	0.00	0.00		18.24
	Work Order 6113 Total		Gardens of Gulf Cove S&D		0.50	36.47	0.00	0.00	0.00		36.48
	Administrative Time Total				0.50	36.47	0.00	0.00	0.00	80.75	36.48
	20030	MSBU Administrative Work		10/06/2023	0.50	36.47	0.00	0.00	0.00		36.47
	20030	MSBU Administrative Work		10/10/2023	0.25	18.24	0.00	0.00	0.00		18.24
	20030	MSBU Administrative Work		10/12/2023	0.25	18.24	0.00	0.00	0.00		18.24
	20030	MSBU Administrative Work		10/17/2023	0.50	36.47	0.00	0.00	0.00		36.47
	20030	MSBU Administrative Work		10/18/2023	0.25	18.24	0.00	0.00	0.00		18.24
	20030	MSBU Administrative Work		10/20/2023	0.25	18.24	0.00	0.00	0.00		18.24
	20030	MSBU Administrative Work		10/24/2023	0.25	18.24	0.00	0.00	0.00		18.24
	20030	MSBU Administrative Work		10/26/2023	0.50	36.47	0.00	0.00	0.00		36.47
	20030	MSBU Administrative Work		10/31/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		11/01/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		11/07/2023	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		11/08/2023	1.25	92.38	0.00	0.00	0.00		92.38

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20030	MSBU Administrative Work		11/09/2023	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	20030	MSBU Administrative Work		11/16/2023	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		11/17/2023	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		11/28/2023	1.00	73.90	0.00	0.00	0.00	0.00	73.90
	20030	MSBU Administrative Work		11/30/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/05/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/07/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/08/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/12/2023	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		12/14/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/19/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/20/2023	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		12/21/2023	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		01/03/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	20030	MSBU Administrative Work		01/05/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		01/10/2024	0.25	18.48	0.00	0.00	0.00	0.00	18.48
	20030	MSBU Administrative Work		01/12/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		01/25/2024	0.50	44.29	0.00	0.00	0.00	0.00	44.29
	20030	MSBU Administrative Work		02/01/2024	0.25	22.15	0.00	0.00	0.00	0.00	22.15
	20030	MSBU Administrative Work		02/05/2024	0.50	44.29	0.00	0.00	0.00	0.00	44.29
	20030	MSBU Administrative Work		02/08/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	20030	MSBU Administrative Work		02/20/2024	0.75	55.43	0.00	0.00	0.00	0.00	55.43
	20030	MSBU Administrative Work		03/28/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	20030	MSBU Administrative Work		04/05/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		04/18/2024	0.25	18.48	0.00	0.00	0.00		18.48
	20030	MSBU Administrative Work		04/19/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		04/25/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20030	MSBU Administrative Work		05/07/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20030	MSBU Administrative Work		05/10/2024	1.00	73.90	0.00	0.00	0.00		73.90
	20030	MSBU Administrative Work		05/17/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		05/21/2024	0.25	18.48	0.00	0.00	0.00		18.48
	20030	MSBU Administrative Work		06/12/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		06/13/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		06/18/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		06/21/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		07/02/2024	2.00	147.80	0.00	0.00	0.00		147.80
	20030	MSBU Administrative Work		07/03/2024	2.00	147.80	0.00	0.00	0.00		147.80
	20030	MSBU Administrative Work		08/14/2024	2.50	184.75	0.00	0.00	0.00		184.75
	20030	MSBU Administrative Work		08/30/2024	0.50	36.95	0.00	0.00	0.00		36.95
	20030	MSBU Administrative Work		09/24/2024	0.25	18.48	0.00	0.00	0.00		18.48
		Administrative Time Total			32.00	2,380.51	0.00	0.00	0.00		2,380.62
	20030	MSBU Administrative Work		11/08/2023	3.00	221.70	0.00	0.00	0.00		221.70
	20030	MSBU Administrative Work		02/07/2024	2.75	243.60	0.00	10.78	0.00		254.38
	20030	MSBU Administrative Work		05/09/2024	4.00	295.60	0.00	0.00	0.00		295.60
		MSBU Meeting Total			9.75	760.90	0.00	10.78	0.00		771.68
	20030	MSBU Administrative Work		11/16/2023	1.25	92.38	0.00	0.00	0.00		92.38

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	20030	MSBU Administrative Work		11/17/2023	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		02/08/2024	0.50	36.95	0.00	0.00	0.00	0.00	36.95
	20030	MSBU Administrative Work		05/10/2024	2.50	184.75	0.00	0.00	0.00	0.00	184.75
		MSBU Minutes Total			4.75	351.03	0.00	0.00	0.00	0.00	351.03
		Work Order 20030 Total			46.50	3,492.43	0.00	10.78	0.00	46.50	3,503.33
		MSBU Administrative Work Total			47.00	3,528.90	0.00	10.78	0.00	127.25	3,539.81
	3793	Project Management		10/17/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
		Project Inspection Total			0.50	42.73	0.00	1.96	0.00	0.00	44.69
		Work Order 3793 Total	Street Sweeping		0.50	42.73	0.00	1.96	0.00	0.00	44.69
	34413	Project Management		03/06/2024	0.75	64.81	0.00	2.94	0.00	0.00	67.75
	34413	Project Management		04/17/2024	1.00	86.41	0.00	3.92	0.00	0.00	90.33
	34413	Project Management		05/14/2024	0.50	43.21	0.00	1.96	0.00	0.00	45.17
	34413	Project Management		06/13/2024	0.50	43.21	0.00	1.96	0.00	0.00	45.17
	34413	Project Management		06/18/2024	0.75	64.81	0.00	2.94	0.00	0.00	67.75
	34413	Project Management		08/14/2024	0.75	64.81	0.00	2.94	0.00	0.00	67.75
		Project Inspection Total			4.25	367.24	0.00	16.66	0.00	0.00	383.92
	34413	Project Management		01/22/2024	0.25	21.60	0.00	0.00	0.00	0.00	21.60
	34413	Project Management		03/26/2024	0.50	43.21	0.00	0.00	0.00	0.00	43.21
	34413	Project Management		06/20/2024	0.75	64.81	0.00	0.00	0.00	0.00	64.81
	34413	Project Management		09/16/2024	0.25	21.60	0.00	0.00	0.00	0.00	21.60

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		Contract Management Total									
		Work Order 34413 Total	Gardens Of Gulf Cove Sweeping		1.75	151.22	0.00	0.00	0.00	0.00	151.22
		#24-206 Street Sweeping			6.00	518.46	0.00	16.66	0.00	0.00	535.14
		Project Management Total			6.50	561.19	0.00	18.62	0.00	0.00	579.83
	19864	ROW - Clearing / Haul Debris		10/11/2023	2.00	139.08	0.00	27.04	107.89		274.01
		Work Order 19864 Total	13366 BRONZE AVE, Port Charlotte, 33981		2.00	139.08	0.00	27.04	107.89	2.75	274.01
	45761	ROW - Clearing / Haul Debris		04/08/2024	10.00	700.92	0.00	28.36	0.00		729.28
		Work Order 45761 Total	6546 COLISEUM BLVD, PORT CHARLOTTE, FL, 33981		10.00	700.92	0.00	28.36	0.00	5.00	729.28
	55615	ROW - Clearing / Haul Debris		06/13/2024	13.00	896.67	0.00	22.56	0.00		919.23
		Work Order 55615 Total	13536 MARTHA AVE, Charlotte, FL, 33981		13.00	896.67	0.00	22.56	0.00	0.00	919.23
	68816	ROW - Clearing / Haul Debris		09/16/2024	8.50	591.42	0.00	38.08	0.00		629.50
		Work Order 68816 Total	6418 KLAUS CT, PORT CHARLOTTE, FL, 33981		8.50	591.42	0.00	38.08	0.00	0.03	629.50
		ROW - Clearing / Haul Debris Total			33.50	2,328.08	0.00	116.04	107.89	7.78	2,552.02
	9777	Sidewalk Maintenance		01/12/2024	1.00	79.79	0.00	3.92	0.00		83.71
		Work Order 9777 Total	13610 MARTHA AVE, PORT CHARLOTTE, FL, 33981		1.00	79.79	0.00	3.92	0.00	0.00	83.71

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		Sidewalk Maintenance Total			1.00	79.79	0.00	3.92	0.00	0.00	83.71
	50041	Sign Fabrication		05/03/2024	2.00	144.30	0.00	10.56	0.00	0.00	154.86
	50041	Sign Fabrication		05/06/2024	0.00	0.00	48.15	0.00	0.00	0.00	48.15
	Work Order 50041 Total		THORMAN RD, PORT CHARLOTTE, FL, 33981		2.00	144.30	48.15	10.56	0.00	6.00	203.01
		Sign Fabrication Total			2.00	144.30	48.15	10.56	0.00	6.00	203.01
	19431	Sign Inspection		10/09/2023	2.00	127.64	0.00	19.04	0.00	0.00	146.68
	Work Order 19431 Total		MURIEL AVE & LORI TER, PORT CHARLOTTE, 33981		2.00	127.64	0.00	19.04	0.00	274.00	146.68
	19436	Sign Inspection		10/09/2023	2.00	127.64	0.00	19.04	0.00	0.00	146.68
	Work Order 19436 Total		CONISTON ST & ENGLEWOOD RD, PORT CHARLOTTE, 33981		2.00	127.64	0.00	19.04	0.00	290.00	146.68
	19965	Sign Inspection		10/11/2023	0.02	1.44	0.00	0.21	0.00	0.00	1.65
	Work Order 19965 Total		WILLMINGTON BLVD & COLISEUM BLVD, PORT CHARLOTTE, 33981		0.02	1.44	0.00	0.21	0.00	473.00	1.65
	31498	Sign Inspection		12/29/2023	2.00	132.25	0.00	5.19	0.00	0.00	137.44
	Work Order 31498 Total		6329 DRUCKER CIR, Charlotte, FL, 33981		2.00	132.25	0.00	5.19	0.00	272.00	137.44
	31499	Sign Inspection		12/29/2023	2.00	132.25	0.00	5.19	0.00	0.00	137.44

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	Work Order 31499 Total											
			6386 COLISEUM BLVD, Charlotte, FL, 33981		2.00	132.25	0.00	5.19	0.00	258.00	137.44	
	39248	Sign Inspection		02/21/2024	2.00	129.56	0.00	27.04	0.00	0.00	156.60	
	Work Order 39248 Total											
			6462 COLISEUM BLVD, Charlotte, FL, 33981		2.00	129.56	0.00	27.04	0.00	559.00	156.60	
	55943	Sign Inspection		06/17/2024	2.00	129.56	0.00	10.38	0.00	0.00	139.94	
	Work Order 55943 Total											
			6462 COLISEUM BLVD, Charlotte, FL, 33981		2.00	129.56	0.00	10.38	0.00	778.00	139.94	
	Sign Inspection Total											
	19386	Sign Maintenance		10/09/2023	1.50	95.73	84.35	14.28	0.00	0.00	194.36	
	Work Order 19386 Total											
			Gardens of Gulf Cove.		1.50	95.73	84.35	14.28	0.00	3.00	194.36	
	19398	Sign Maintenance		10/09/2023	0.50	31.91	0.00	2.38	0.00	0.00	34.29	
	Work Order 19398 Total											
			LEGEND ST & DARNELL AVE, PORT CHARLOTTE, 33981		0.50	31.91	0.00	2.38	0.00	2.00	34.29	
	19411	Sign Maintenance		10/09/2023	0.50	31.91	21.48	4.76	0.00	0.00	58.15	
	Work Order 19411 Total											
			LA PORTE TER & OVERTON AVE		0.50	31.91	21.48	4.76	0.00	1.00	58.15	
	19421	Sign Maintenance		10/09/2023	0.50	31.91	0.00	4.76	0.00	0.00	36.67	
	Work Order 19421 Total											
			THORMAN RD & ENGLEWOOD RD, Port Charlotte, 33981		0.50	31.91	0.00	4.76	0.00	1.00	36.67	
	19427	Sign Maintenance		10/09/2023	0.50	31.91	0.00	4.76	0.00	0.00	36.67	

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	19427	Sign Maintenance	CONISTON ST & THORMAN RD, PORT CHARLOTTE, 33981	10/10/2023	0.00	0.00	21.48	0.00	0.00	0.00	21.48
	Work Order 19427 Total										
	19429	Sign Maintenance	CONISTON ST & THORMAN RD, PORT CHARLOTTE, 33981	10/09/2023	0.50	31.91	21.48	4.76	0.00	1.00	58.15
	Work Order 19429 Total										
	19926	Sign Maintenance	DRUCKER CIR & COLISEUM BLVD, PORT CHARLOTTE, 33981	10/11/2023	0.50	31.91	26.35	4.76	0.00	0.00	63.02
	Work Order 19926 Total										
	39228	Sign Maintenance	DARNELL AVE & COLISEUM BLVD, PORT CHARLOTTE, 33981	02/21/2024	0.50	31.91	26.35	4.76	0.00	1.00	63.02
	Work Order 39228 Total										
	60004	Sign Maintenance	6595 THORMAN RD, Charlotte, FL, 33981	07/17/2024	10.00	647.80	0.00	95.20	0.00	0.00	743.00
	Work Order 60004 Total										
	Sign Maintenance Total										
	66567	Small Pipe Repair (Pipes 31" And Under)	13508 SANTA ROSA AVE, Charlotte, FL, 33981	08/30/2024	15.00	967.86	209.91	142.42	0.00	23.00	1,320.18
	66567	Small Pipe Repair (Pipes 31" And Under)	THORMAN RD & DRUCKER CIR, PORT CHARLOTTE, FL, 33981	09/06/2024	4.00	267.44	0.00	38.08	0.00	0.00	305.52
	Work Order 66567 Total										
	Small Pipe Repair (Pipes 31" And Under) Total										
					5.00	347.23	0.00	38.08	0.00	1.00	385.31
					5.00	347.23	0.00	38.08	0.00	1.00	385.31

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	19375	Support (Post) Maintenance		10/09/2023	1.00	63.82	0.00	9.52	0.00	0.00	73.34
	Work Order 19375 Total		Gardens of Gulf Cove.		1.00	63.82	0.00	9.52	0.00	2.00	73.34
	68251	Support (Post) Maintenance		09/12/2024	0.50	32.39	0.00	2.60	0.00	0.00	34.99
	Work Order 68251 Total		6618 COLISEUM BLVD, Charlotte, FL, 33981		0.50	32.39	0.00	2.60	0.00	1.00	34.99
	Support (Post) Maintenance Total										
	27865	Vacuum Culvert Cleaning		04/19/2024	14.50	1,048.15	0.00	304.10	0.00	0.00	1,352.25
	Work Order 27865 Total		13616 CLARA LN, PORT CHARLOTTE, 33981		14.50	1,048.15	0.00	304.10	0.00	7.00	1,352.25
	Vacuum Culvert Cleaning Total										
	Gardens of Gulf Cove Street and Drainage Unit Total				343.45	25,170.80	2,250.64	1,859.52	4,810.43		34,091.69

Monthly Funding Report

START DATE:

10/01/2023

END DATE:

09/30/2024

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Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					343.45	25,170.80	2,250.64	1,859.52	4,810.43		34,091.69

Grand totals for all MSBUs reported

